

The University of KwaZulu-Natal (UKZN) is committed to Employment Equity with the intention to promote representivity within the institution. Preference will be given to applicants from the African designated groups.

**COLLEGE OF HUMANITIES
SCHOOL OF ARTS
(CENTRE FOR CREATIVE ARTS)
DURBAN INTERNATIONAL FILM FESTIVAL MANAGER
(THREE YEAR FIXED-TERM APPOINTMENT)
HOWARD COLLEGE CAMPUS
REFERENCE NO. A13/2022**

The successful candidate will be placed in the Centre for Creative Arts to curate, manage and administrate the Durban International Film Festival, a project of the Centre for Creative Arts and a trade-marked property of the University of KwaZulu-Natal. Applicants for the position must have a comprehensive understanding of the South African film industry as well as possess strong networks with film sector stakeholders in South Africa, the African continent and across leading global film festivals. The applicant must have proven experience in liaising with relevant role-players from the film sector and in the drafting of fundraising proposals. Reporting to the Director for the Centre for Creative Arts the successful candidate will ensure the efficient execution of all logistical, technical, marketing and artistic operations of the Durban International Film Festival including liaison with film festival programmers, jury, filmmakers and distributors. The candidate must have a strategic interest in audience development and be able to work closely with the festival's marketing & communications professionals to develop and implement an impactful promotions campaign for the festival. The candidate must be able to demonstrate a passionate interest in advancing emerging and historically marginalized film-makers and narratives; and be able to refine the curatorial programming of the iSipethu Film Industry Development programme. The successful candidate will need to be team-player who subscribes to the values of the Centre for Creative Arts (<https://cca.ukzn.ac.za>) and be able to work collectively with the Centre's professional team and interns. The candidate

must have the ability to pay attention to detail and be able to work under pressure. The candidate will also be expected to work irregular hours during the days of the Festival.

MINIMUM REQUIREMENTS:

- Matric plus a relevant degree in film, media or cultural studies
- Minimum three years of experience in a cultural environment and preferably in the film sector
- Proven experience in proposal writing, budgeting, curation and event management
- Experience of working in a formalized institution where administrative and compliance protocols must be rigidly adhered to.

This appointment will be made in line with the University guidelines/benchmarks which are available on the University Vacancies website on: <http://vacancies.ukzn.ac.za/Academic-Process-Proc-Guides.aspx>

All applications must be submitted in the Academic Applications format, found at <http://vacancies.ukzn.ac.za/Academic-Process-Proc-Guides.aspx>

Enquiries and details regarding this post, as well as the request for the job profile may be directed to Ms Nthabiseng Ralethohlane, email address: ralethohlanen@ukzn.ac.za.

Appointment to this post will be on the January 2018 Conditions of Service.

The remuneration package offered includes benefits.

Closing date for applications is 21 November 2022.

Applicants are required to complete the relevant application form which is available on the Vacancies website at www.ukzn.ac.za Completed forms may be sent to Recruitment-humanities@ukzn.ac.za

Please state the advert reference number in your subject line.

Kindly note that the University of KwaZulu-Natal (“the University”) is required to process any Personal Information (as defined by the Protection of Personal Act, 2013 “POPIA”) submitted by candidates when applying for positions at the University. The University will endeavour to ensure that the appropriate security measures are in place and implemented for both electronic and paper-based formats that are used for processing of the personal information recorded through this recruitment and selection process.